Hello P4 Students,

Thank you for your patience and understanding as we have been working to develop plans to facilitate completion of your P4 APPE requirements. The situation with COVID-19 continues to evolve, which has made creating plans quite challenging. Given the rapidly changing circumstances and the potential for losing more rotation sites, we had to make decisions that maximize the chances that all students could complete graduation requirements on time. This email outlines the plans that the COP has developed. Please read it carefully and in its entirety; it contains a lot of information and outlines changes needed to many students’ schedules. We appreciate your cooperation and understanding of these necessary schedule changes to ensure all students having an on-time graduation.

There are two pieces to meeting requirements for graduation: ACPE experiential hour requirements and University of Michigan credit hour requirements.

1. The ACPE Standards require students to complete 1440 APPE hours to meet requirements for the PharmD degree.

   This includes 160 hours in each of four required rotation types – ambulatory care, community, health system/hospital, and inpatient acute care - plus 160 hours each from a minimum of 4 more rotations.

   ACPE has not waived the requirement for 1440 APPE hours. In addition, we are facing reduced rotation opportunities as some institutions (e.g., Michigan Medicine and many other health systems) have suspended clinical rotations.

2. Students are required to meet a certain number of credit hours to maintain full-time status and to complete the PharmD program. This has implications on tuition, financial aid, and residency status, where applicable. While the rotation schedule has extra APPE hours built in to ensure that the ACPE-mandated hours are exceeded, this is not the case for credit hour requirements. Therefore, each student must complete 8 rotations to be considered full-time and earn the required 138 credits to graduate.

Our P4 students fall into one of three groups based on what they still need to complete:

- Group 1 - Students who need to complete one of the ACPE required APPE rotations (minimum 160 hours)
  - These required rotations will be completed in rotation block 9. The minimum length of the
rotation will be reduced from 5 weeks to 4 weeks. Note that a minimum of 160 hours is required; this may be completed over a traditional 4-week period (e.g. four 40-hour work weeks, M-F) or through a modified schedule as agreed upon by you and your preceptor (e.g. 16 10-hour work days, may or may not include remote work and/or weekends). The three types of required rotations are:

- **Ambulatory Care APPE**: Students needing to complete this required APPE are already scheduled for an ambulatory care rotation in block 9, however, their primary preceptor/rotation site may be changed.

- **Community Pharmacy APPE**: Students needing to complete this required APPE are already scheduled for a community rotation in block 9. Your rotation site has not been changed from the original.

- **Health System Hospital APPE**: The definition of what qualifies as an HS/H rotation has been broadened for this year only. Therefore, the majority of students have already fulfilled the HS/H APPE under the broadened definition through a previous rotation (even if your official HS/H APPE was scheduled for block 9). Students who still need to complete this required APPE rotation (based on the broadened definition) will be scheduled for an HS/H rotation (using the broadened definition) in block 9.

- **Inpatient acute care**: All students have met this requirement.

  - These changes will require adjustments to many students’ schedules, which will be made in CORE ELMS. Students will either receive a message from CORE ELMS or the OEE regarding any schedule changes.

**Group 2** – Students who have completed all required APPE rotation types, but who need additional hours to reach the required 1440 hours (based on completion of 1400 hours through end of rotation 8) and to meet the credit hour requirement for graduation; most students are in this group. These students will be scheduled to complete a new 4 week, 4 credit rotation specially developed by our faculty. This approach ensures that graduation requirements will be met and eliminates the risk of placing students in a new rotation site that may potentially ban student learners before the 4-week rotation is complete.

  - This new rotation will replace your currently scheduled rotation 9. Your currently scheduled rotation is canceled.

  - This new rotation will be a remote project-based rotation (equivalent to 160 hours of work) under the mentorship of COP faculty.

  - The new rotation is still being developed. It will begin on March 30 and end on April 24. You will receive more information about the rotation soon.

  - These changes will require adjustments to many students’ schedules, which will be made in CORE ELMS. Students will either receive a message from CORE ELMS or the OEE regarding any schedule changes.
• Group 3 – Students who have completed all required APPE rotations and at least 1440 hours. This only applies to students who have had a rotation in each of blocks 1-8 (students who did not elect an off block for the year). These students have completed requirements for ACPE and the PharmD degree and will not have any further rotations. Any student in Group 3 who had a rotation scheduled in block 9 will have that rotation block cancelled. This is the smallest group of students.

We know that these changes significantly impact rotations that were really important to you, and regret that you cannot complete some of your preferred rotations. The unfortunate circumstances created by COVID-19 are unavoidable. We are very concerned that we will continue to lose rotation sites and we had to make decisions that prioritized the ability for all students to meet the graduation requirements. Barring any additional drastic restrictions on our ability to place students in rotation sites, we believe this plan will allow us to accomplish this goal.

Thank you for your understanding and cooperation during this extraordinarily difficult time.

Paul C. Walker, PharmD, FASHP

Message Sent By: Paul Walker (ADMIN)