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**Subject:** Facility Notes

**Date:** Sunday, March 15, 2020 10:10:09 AM

As Dean Dalton noted in his Friday evening e-mail, Facilities office will be open as usual with the exception we will close at 4 PM some days. Mail and package delivery service will continue uninterrupted.

Classrooms: we have a plan in place working with UM Facilities & Operations to clean and disinfect Pharmacy classrooms 1544, 1552/58 (Walgreen lab) and 2548 next week. Disinfecting will be done by closing rooms and setting a mister to disperse EHS approved disinfectant. These rooms will then be locked and closed for the duration of the COVID 19 crisis. We will hold off on disinfecting/closing 1567 NUB and B022 Pharmacy until after the term so they may used as a studio for remote recording. We will schedule student lounge after speaking with PSGC reps. Lilly classroom will be treated after consultation with Pharmacy ITS.

Plant Building services will be disinfecting high touch areas (door handles, stair rails, elevator buttons etc) daily. The facilities team will be wiping both Pharmacy kitchenettes with a bleach solution mid day (1:30- 2 PM) everyday. Please do not leave personal cups, bowls etc. in kitchens after cleaning them.

I'm sure there will be more to come and any questions or suggestions are most welcome.

As I feel it would be in poor taste given the amount of misinformation floating about, there will be no April Fool memo this year.

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"When in doubt, tell the truth"- Mark Twain

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