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To: pharmacy.faculty.all@umich.edu
Subject: Course Evaluations
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Good afternoon everyone,

You may have seen the story in the Record this morning regarding course evaluations. There has been a wide ranging discussion on how the university plans to conduct course evaluations for this semester which were reported in today's Record. Several guiding principles shaped these decisions, including:

- “Do no harm” in terms of the impact of evaluations from this atypical and disrupted semester on promotion and other performance assessments
- Winter 2020 course evaluations should not be considered equivalent information to those in other semesters due to the historical impact of COVID-19
- Course evaluations will provide an important assessment of current remote instruction this term, as well as (and build capabilities from there)

In light of these principles, the University will be proceeding as follows for Winter 2020 course evaluations:

- Course evaluations will include the standard 8 core questions, with expanded room for qualitative comments;
- Three new questions will be added, focusing on the circumstances of this particular semester;
 - o How did the unexpected change to remote course format affect your learning experience in this course? (5-point Likert)
 - o What teaching methods worked well? (open-ended)
 - o What were your greatest challenges in remote learning for this course (eg, internet connectivity, personal motivation, managing life stresses, etc)? (open-ended)
- Evaluations will be shared with instructors, but will be used only for formative (developmental learning) rather than summative (formal evaluation) purposes;
- Evaluations will not be considered in tenure, promotion, major review, or other formal evaluation processes;
- Evaluations will not be reported at the university level (i.e., not accessible to students through the Atlas tool) but may be reported through individual school or college reporting systems at the discretion of the dean.

These changes will be operationalized in the College of Pharmacy as follows:

- For BSPS and PhD courses, course and teaching evaluations will continue to be administered using the university system (Blue). The three new questions were added by central campus to all course evaluations.
- For PharmD courses, teaching evaluations will continue to be administered using the university system (Blue). Course evaluations, which are usually administered on paper in class, will be sent to students using Qualtrics with the three new questions added.
- Across all our programs, faculty and course coordinators will continue to receive teaching/course evals at the end of the term in the same manner they were distributed in the past

(through Blue if administered through the university system, and from Liz Woods if done through Qualtrics)

Please let me know if you have questions.

Sincerely,

Jim

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